DOSEBEACON / CAREGIVER ORGANIZATION

Family record handoff

Agree on who keeps the record and how helpers find it.

Complete together with the person whose record it is. Use roles instead of names.
Keep addresses, codes, medication lists and private health details off this sheet.

Where is the current record?

Name one agreed place and explain how a helper can recognize the current version.

Who does what?

Identify the usual record keeper and a backup. Write which updates each agreed to handle.

What may be shared?

Write the minimum information the person wants shared, and with which role.

When a note is unclear

Record who will clarify the note, how to reach them through an agreed channel, and when.

Example

Usual helper keeps the shared log; weekend helper reads the latest dated entry.
A missing entry stays unknown. The helpers check with the person who made the report.

Honest Little Apps

This sheet organizes communication. It gives no instructions for taking medication.

DoseBeacon on the App Store