The late-start date sheet

If the start slips, keep the return deadline and find out how much time is left.
Use one local clock. Add the day beside a time if your outing crosses midnight.

Work back from home

Use your own travel estimates. Each result becomes the time for the next step.

Back-home deadline	_____		home by
Less the buffer you want to keep	_____	minutes	aim to be home _____
Less travel home	_____	minutes	leave venue _____
Earliest time you can meet now	_____		

Available time together _____ minutes from meeting to leaving the venue.

Compare your options

Minimum time that feels worthwhile _____ minutes.

If the window fits, keep the plan. If it is shorter, agree on a smaller activity or another day. If the meeting is at or after departure, pick another time.

Worked example
Home by 10:00 pm, with 15 minutes of buffer and a 25-minute trip home. Leave at 9:20 pm. A late start at 8:35 pm leaves 45 minutes together.

Write the invitation

Offer a meeting time and the time you need to leave, or suggest a different day.

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